



**Hempsted C of E Primary School**

**Charging & Remissions Policy**

***Growing Together in God's Love***

**Approved by:**

Full Governing Body

**Date:** 6/3/2024

**Next review due by:**

March 2025

**Signed:**

*Ben Nash 6/3/24*

on behalf of the Governing Body

## *Hempsted C of E Primary School Christian Vision*

### ***Growing together in God's Love***

*We will aspire to achieve our unique God given potential by 'living life to the full' (John 10:10). We will share an inspiring education underpinned by the strong Christian values of our community.*

*"I can do all things through God who strengthens me." Philippians 4:13:*

### ***Our Mission Statement***

*We will achieve our vision together by:*

- *Enabling our children to be happy, creative and successful learners who strive to be their best; truly celebrating everyone's unique abilities.*
- *Providing a broad, structured and challenging curriculum, reflecting our Christian beliefs, so that each child can flourish; spiritually, morally, socially, culturally and academically.*
- *Being an inclusive school where everyone can feel safe, hopeful and happy.*
- *Fostering self-esteem, dignity and respect, founded in our deeply Christian values.*
- *Placing our church school at the heart of our community. Being welcoming and working in partnership to nurture our families, 'Friends', the church and wider community.*
- *Developing our knowledge and understanding of the Bible and the Christian faith; the faith of others and the cultural values of the world.*
- *Structuring our Collective Worship with the children to understand our Christian values and live them in our daily lives.*

***...the child grew and became strong; Jesus was filled with wisdom, and the grace of God was on him. Luke 2:40***

# **Hempsted C. of E. Primary School**

## **Charging for School Activities Policy**

The school wishes to provide for all pupils the best possible educational opportunities available within the funds allocated by the Local Authority. The law states very clearly:

that education during normal school hours is to be free of any compulsory charge to parents. The school warmly endorses that principle and is committed to uphold the legal requirements.

It is recognised, however, that many educationally valuable activities (visitors, trips etc.,) have been and will continue to be dependent on financial contributions in whole or in part from parents. Without that financial support, the school would find it quite impossible to maintain the quality and breadth of the educational programme provided for pupils. The school's concern is to keep financial contributions to a reasonable minimum and to ensure as far as possible that all children are able to take part, irrespective of their circumstances.

The law recognises that charges may be made to parents in certain defined circumstances - provided that each school had identified the activities for which charges will be made and has explained the basis on which charges may be reduced or waived for certain pupils. The Governing Body of Hempsted C of E Primary School has decided that until further notice its policy will be as follows:

### **1. DAY VISITS; VISITORS AND WORKSHOPS**

For visits occurring during school time the school will invite a voluntary contribution from parents to meet costs. For visits outside school time parents will be charged for all allowable costs \* . Charges may be waived or reduced for children whose parents make application to the Head. Parents may not withdraw their voluntary contribution after a booking has been made.

### **2. RESIDENTIAL VISITS DURING SCHOOL TIME**

The school will invite voluntary contributions from parents to meet costs other than children's board and lodgings. Parents will be charged for the full cost of children's board and lodgings. Charges may be waived or reduced for other children whose parents make application to the Head.

### **3. RESIDENTIAL VISITS OUTSIDE SCHOOL TIME**

Parents will be charged for the full cost of the visit, including all allowable costs \* and board and lodging. Charges may be waived or reduced for children whose parents make application to the Head.

\* Allowable costs include:

- (a) The pupil's travel and subsistence cost.
- (b) Materials, books, instruments and other equipment.
- (c) Non-teaching staff.
- (d) Costs of teaching staff where separately engaged under a contract

for services for the visit or activity.

(e) Entrance fees to museum, castles, theatres etc..

(f) Insurance costs.

#### **4. INSTRUMENTAL MUSIC ON AN INDIVIDUAL BASIS**

Tuition provided within school is charged termly, with a term consisting of 10 lessons. Tuition is provided by independent peripatetic teachers. They are paid directly by parents. Charge for hire of instruments is made to individuals by Gloucestershire Music Services.

#### **5. CLASSROOM MATERIALS**

The 'Friends' of Hempsted kindly make available a small sum of money for each class teacher. No charge will be made for materials or equipment. However for certain practical activities (Technology, cookery etc.) parents may be invited to provide materials or ingredients on a voluntary basis. Where parents would like to possess the finished product, the school reserves the right to charge the cost or require the supply of the necessary materials.

#### **6. DAMAGE TO PROPERTY AND BREAKAGES**

Where school property has been wilfully or recklessly damaged by a pupil or parent the school may charge those responsible for some or all of the cost of repair or replacement.

Where property belonging to a third party has been damaged by a pupil or parent, and the school has been charged, the school may charge some or all of the cost to those responsible.

Whether or not these charges will be made will be decided by the Head Teacher and dependent on the situation.

#### **6. REMISSIONS AND CONCESSIONS**

##### **Remissions and concessions**

The school will give consideration to the remission of charges to parents or carers who receive the following support payments:

- Income Support
- Income based Job-seekers Allowance
- Child Tax Credit (where the person is not receiving Working Tax Credit as well)
- Support under part VI of the Immigration and Asylum Act 1999
- Guaranteed Element of State Pension Credit
- Income related employment and support allowance

Children of families who receive these payments are also entitled to free school meals. Parents who are eligible for the remission of charges will be dealt with confidentially.

An element of the Pupil Premium budget will be set aside to assist eligible pupils with some of these costs.

The head teacher and chair of governors will authorise the remission of charges.

The school may choose to subsidise part or all of the payment of some charges for certain activities and pupils, and this will be determined by the governing body and head teacher.

#### **7. REVIEWING THIS POLICY**

The Governors of the school will review this annually, in March.